

ADMINISTRATION

Brian Rentsch, Superintendent
Kim Beckley, Treasurer
Jodie Miles, Asst. Superintendent
Heather O'Connor, Special Services Dir.
Beth Lint, Director of Operations
Nino Pangrazio, School Psychologist



www.claymontschools.org

BOARD OF EDUCATION

Austin Beckley
Michelle Sproul
Collin Fawcett
Steve Miles
Kenny Trimmer

April 3, 2020

Dear Parents/Guardians:

The purpose of this letter is to inform you informed of important information at Claymont City Schools. The guidelines and time tables for students returning to school is ever changing due to the COVID-19 pandemic. Below is some important Parent/Student Information:

Internet Access

- If you do not have internet access at home, the following locations do have Wi-Fi available.
- The following locations will auto connect the Chromebook when the equipment gets close enough.
 1. Claymont Preschool- alley side
 2. Claymont Middle School- cafeteria side off of Uhrich Street
 3. Claymont Elementary- bus canopy side
 4. Claymont Central office- 3rd street parking near front door or windows

Other locations are providing access in the near future.

1. Pleasant Grove Church - Smartway Communications will be available soon on the parked school bus.
 2. Rush Community School parking lot. Smartway Communication providing internet near the bus.
 3. Roxford Life Center- Verizon coverage near bus in parking lot
 4. Newport United Methodist- Verizon coverage near parked bus in lot
- Please note that Chromebooks coming from the school are locked down to only allow school logins. These accounts are web filtered the same as they are at school.
 - Teachers will be using Google Classroom to push assignments and activities. If you are on a slower internet, it may take longer for the Classroom to load but should be fine after loading.

Submission of Hardcopy Lessons

- Hard Copies will be provided for any student not having internet access

How to Obtain Hard Copy Lessons

- Families must contact the school office to request hard copies of lessons. Lessons can be picked up at the respective building.

How to submit Hard Copy Packets

- To minimize the potential spread of germs to our staff we ask that parents use their cell phones to submit student work. Parents can take a picture of the work and email the work to the teachers or if parents have scanning availability they can scan the work and email to teachers. Staples in New Philadelphia now for the next few weeks at least, are waiving **all** printing fees on standard color and black and white document printing in our store. Staples does not have a publicly accessible computer, so someone would either need to email Staples at print.marketing0753@staples.com or bring a flash drive with files to be printed.
- If you do not have a cell phone with a camera or email, parents can drop off packets at the respective buildings.
- Staff Email is located at claymontschools.org/directory

Dedicated Time and space

- Consistency and routines are key elements to successful learning, especially when working at home. Plan ahead to schedule the same time each day to email your child's teacher regarding lessons.
- Establish a designated space to work on school assignments every day. You can use the kitchen table, coffee table or office space. Students need to think that this is now their new classroom desk.

Student Meals

- Meals will continue to be available at the Middle School building from 11:00 am to 12:30 pm, Tuesday through Thursday. Meals are available for pick up only.
- **There is no need to call the school to reserve meals.**
- Meals will not be available during the week of spring break April 10-19.

School Numbers

High School	740-922-3471	Middle School	740-922-5421
Intermediate	740-922-1901	Elementary	740-922-4641
Primary	740-922-5641	Preschool	740-922-5888

Sports

- Claymont will follow the directive of OHSAA in relation to our sports programs.

Activities

- All activities have been suspended at this time.

Technology Support

- Support will be available Monday-Friday 9am-6pm. Please email techsupport@claymontschools.org if you have problems with your Chromebooks. Please include in the email a contact number for us to call. The technology department can try to remotely help with the problem.
- If the problem involves a replacement of the Chromebook, we will make arrangements with the person to have the school pick up the Chromebook and provide the student with a spare while it is being fixed.
- If you are concerned about cleaning your Chromebook, please use only rubbing alcohol. This will disinfect the surface and not damage any parts.

If you have any questions, please contact your child's building principal.

Sincerely,

Brian Rentsch
Superintendent of Schools