

"AN EQUAL OPPORTUNITY EMPLOYER"

Claymont City Schools

CLASSIFIED EMPLOYMENT APPLICATION



Return to:
Superintendent
Claymont City Schools
201 N. Third Street
Dennison, OH 44621
Phone: 740-922-5478
Fax: 740-922-7325

FULL TIME

SUBSTITUTE

Applicant's Name

Date

Address

Phone

POSITION APPLYING FOR

Educ. Aide Bus Driver Cook Secretary Bus Aide Custodian

PERSONAL DATA

Social Security Number

Military Service

Yes

No

Total Number Years Service

EDUCATION

SCHOOLS ATTENDED

LOCATION

DATES

High School

Name

Year Graduated

City

State

College or University

Name

to

City

State

WORK EXPERIENCE

List work experience (list most recent experience first)

FROM: MO. YR	TO: MO. YR.	NO. YEARS/MO.	TITLE OF POSITION	
NAME OF EMPLOYER			DUTIES:	
ADDRESS		PHONE #		
NAME OF SUPERVISOR			REASON FOR LEAVING	

FROM: MO. YR	TO: MO. YR.	NO. YEARS/MO.	TITLE OF POSITION	
NAME OF EMPLOYER			DUTIES:	
ADDRESS		PHONE #		
NAME OF SUPERVISOR			REASON FOR LEAVING	

FROM: MO. YR	TO: MO. YR.	NO. YEARS/MO.	TITLE OF POSITION	
NAME OF EMPLOYER			DUTIES:	
ADDRESS		PHONE #		
NAME OF SUPERVISOR			REASON FOR LEAVING	

REFERENCES

List at least three professional references
others may be character references (DO NOT include relatives)

Name	Address	Phone Number	# of Years Known

APPLICANTS STATEMENT

I hereby affirm that the information on this application (and accompanying resume, if any) is true and complete to the best of my knowledge. I also agree that any falsified information or significant omissions may disqualify me from further consideration for employment and may be considered justification for dismissal if discovered at a later date.

I authorize a thorough investigation of my past employment and activities. I agree to cooperate in such investigation, and release from all liability or responsibility all persons, school districts and corporations requesting or supplying such information. I further authorize any physician or hospital to release any information which may be necessary to determine my ability to perform the job for which I am being considered or any future job in the event I am hired.

I understand that according to federal law all individuals who are hired must, as a condition of employment, produce certain documentation to verify their identity and U.S. citizens status or, if aliens, their legal authorization to work in the U. S. As a consequence, I understand that any offer of employment would be contingent on my ability to produce the required documentation within the time period required by the law.

Applicant's Signature

Date

